

## On Line Access to Workers' Compensation Claims Kit

Berkley Asset Protection Underwriting Managers is pleased to provide you with information regarding on-line access to workers' compensation claim kits through our website.

With Berkley Asset Protection, you can conveniently obtain all required workers' compensation state posters, brochures and forms for non-monopolistic jurisdictions on-line, at any time.

Posters are pre-filled with contact information for Berkley Asset Protection and our claim administrator. All posters and forms can be downloaded and saved on your system. If you have employees telecommuting, required WC information can be sent to them via email, eliminating the time and expense involved in waiting for hard copies and mailing them to employees.

In addition to on-line claim kits, our website also contains state approved First Report of Injury Forms, brochures published by the states with information on WC benefits for both employers and employees, and a link to each state WC website. Additional links provide details on posting requirements and physician selection rules. I invite you to preview this technology enhancement by visiting our website at: <http://www.berkleyassetpro.com/>

*Scroll on "Claims"*

*Click on "Workers' Compensation Forms & Kits"*

*Click on the desired state.*



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## Workers' Compensation Claim Information

Insurance Provider: Berkley Asset Protection Underwriting Managers

- Who are the other insurance companies listed on your documents?

Berkley National Insurance Company, Berkley Regional Insurance Company, Tri-State Insurance Company and Riverport Insurance Company are all issuing carriers for workers' compensation coverage through Berkley Asset Protection. While you will see their names on your policy documents, Berkley Asset Protection Underwriting Managers will provide all services for your policies.

- Claim service providers

Berkley Asset Protection Underwriting Managers works with **Sedgwick**, a third party claim administrator, to service workers' compensation claims. There are several firms that are part of or affiliated with **Sedgwick** that may be involved in servicing one aspect or another of your claims. Specifically;

Sedgwick – Third party claims administrator & Premium Audit

WellComp – Managed Provider Network (MPN) for our California Customers

## Reporting a Claim

To report a new claim you can contact us by phone 1-800-327-9483, fax 1-866-695-3651 or email [7738BerkleyAsset@Sedgwick.com](mailto:7738BerkleyAsset@Sedgwick.com)

To expedite the handling of your newly reported loss, please be sure to include your Sedgwick Client Code **7738** with each new loss report.

## After a Claim is Reported

Once a claim has been reported and an adjuster has been assigned, you may contact the adjuster with any questions or to provide any additional information you may have regarding the claim.





## CLAIM REPORTING PROCEDURES

All workers' compensation claims for the **Berkley Asset Protection workers' compensation program**, regardless of severity or location, should be reported to the Sedgwick Claims Intake Center. The Sedgwick Claims Intake Center is ready to accept new losses and provides different options for you to submit new loss reports:

**Phone: 800-327-9483**

**Fax: 866-695-3651**

**Email: [7738BerkleyAsset@Sedgwick.com](mailto:7738BerkleyAsset@Sedgwick.com)**

**Mail: Sedgwick  
Attn. OSC  
P.O. Box 183188  
Columbus, OH 43218-3188**

**To expedite the handling of your new claim, the following information must be provided when reporting a claim:**

**1. Sedgwick Client Code: 7738**

**2. Named Insured:** \_\_\_\_\_

**3. Policy Number:** \_\_\_\_\_

The Sedgwick Claims Intake Center will review all claims notices upon receipt and assign to the Sedgwick handling branch office. A claim acknowledgement will then be transmitted to the designated individuals advising of the Sedgwick claim number and the adjuster assigned to the claim.

### **Key Contacts:**

Sedgwick Contact: Patricia White  
Email: [patricia.white@sedgwick.com](mailto:patricia.white@sedgwick.com)  
Contact # (770) 901-3025

[marketing@berkleyassetpro.com](mailto:marketing@berkleyassetpro.com)  
212.922.0659 | [berkleyassetpro.com](http://berkleyassetpro.com)



**Workers Comp**

**Berkley Asset Protection**